



UAV ACTIVITY PERMIT APPLICATION

All UAVs used in and/over a SFNZ managed forest require a permit.

Please follow these steps to apply:

1. complete all details on this form
2. compile and attach supporting documents
3. sign and date form
4. submit for processing to permits@summitforest.co.nz

Note: The application must be approved and the applicant must have received the permit before any drone can be used in or over an SFNZ forest.

Applicant's Details		
Company name:		
Contact name:		
Physical Address:	Street:	
	Town/Suburb/City:	
	Post Code:	
Postal Address:	Street/PO Box:	
	Town/Suburb/City:	
	Post Code:	
Phone number:	Land line:	
	Mobile:	
E-mail: (Where permit will be sent)		
Details of any vehicle that will be used to access an SFNZ Forest		
Details of UAV:	Make:	
	Model:	
	Serial Number:	
Details of UAV Operator: (If different from applicant)	Name:	
	Mobile Number:	
	Email:	

Permit details	
Reason for wanting access: (attach proposal, work plans, or other information as appropriate)	
Dates and times sought: (Cannot exceed insurance expiry date)	
Forest(s) for UAV operation: (Please list each forest by name)	

Forest compartment:
(if known)

Supporting documentation

(to process your application, the following supporting documentation is required)

Certificate of insurance/currency from insurer detailing public liability cover with UAV endorsement or standalone UAV policy cover (in each case with minimum cover of \$5,000,000) Note: Only a certificate from your insurer (not broker) showing the company or applicant as the insured will be accepted as proof of current insurance.	<input type="checkbox"/>
Evidence of insurance for any vehicle that will be used in the Forest Areas which must be a minimum of Third-Party Insurance	<input type="checkbox"/>
Pilot licence or certification	<input type="checkbox"/>
Emergency procedure (for runaway UAV, battery fire etc)	<input type="checkbox"/>
Risk assessment	<input type="checkbox"/>

Declaration

I confirm that I:

- (a) understand the extent of my obligations under the CAA Rules.
- (b) will not recklessly or negligently cause or permit a UAV to endanger any person or property.
- (c) will not cause or permit any article to be dropped from a UAV unless expressly provided for in the permit;
- (d) will only operate a UAV if reasonably satisfied that the flight can be made safely;
- (e) will maintain direct, unaided visual contact with the UAV to monitor its flight path in relation to other aircraft, persons, vehicles, vessels, and structures for the purpose of avoiding damage or injury;
- (f) will comply with and give pre-flight notification in accordance with SFNZ's notification requirements;
- (g) will provide SFNZ copies of any information, images, or other data collected if requested; and
- (h) have read, understood, and will comply with SFNZ's Unmanned Aerial Vehicle Policy.
- (i) have read and understood SFNZ's standard Terms and Conditions that are set out below and confirm that I will abide by those Terms and Conditions.
- (j) enter the forest at my own risk and shall be solely responsible for those persons accompanying me.
- (k) release, to the full extent permitted by law, Summit Forests and their employees and agents from all liabilities, fines, and demands of any kind that may arise out of any incident, accident, or injury occurring to any person or property in the exercise of this permit.
- (l) acknowledge that Summit Forests NZ Ltd makes no representation whatsoever as to the suitability of the forest for the purpose under this Permit.

Name

Signature

Date

Standard Terms and Conditions of UAV Permit

General Requirements

- Everyone accessing a SFNZ forest must comply with New Zealand law.
- This Permit is not transferable, and the Permit Holder must be present for the Permit to be valid.
- All those covered under this Permit must carry a photo identification such as a NZ Drivers Licence along with a copy of the Permit
- This Permit only permits access to the areas specified in the Permit and only via the roads listed on the Permit unless otherwise specified in the special conditions. If access is via a locked gate, the Permit Holder must lock the gate behind them and ensure any and all gates are left as found.
- Access to the areas listed in the Permit is only allowed during daylight hours (sunrise to sunset) unless otherwise specified in the special conditions.
- The Permit Holder and anyone accompanying the Permit Holder must comply with all reasonable directions issued by Summit Forests NZ Ltd and its employees including the suspension or cancellation of this Permit in full or in part.
- This Permit does not authorise the damage or disturbance of the land, any tree, shrub, or plant – dead or alive, any indigenous fauna, any building, equipment, or infrastructure, or any forest product unless specified in the special conditions.
- Any and all rubbish must be removed from the Forest.
- Any and all signage within the Forest must be obeyed. This includes any sign that restricts access to an area even if the Permit allows access to that area.
- The lighting of a fire is strictly prohibited as is smoking in any forest area. All care must be taken not to cause a fire. Any person causing a fire may be held liable by Summit Forests NZ Ltd for damages arising from that fire.
- In case of an emergency such as a fire – call 111 immediately.
- Camping within any SFNZ Forest is prohibited unless provided for in the special conditions of this Permit.
- This Permit does not authorise the carrying or use of a firearm. A specific Recreational Permit must be obtained for hunting or any other use of a firearm.
- Dogs are permitted so long as they are under the control of their owner or on a lead unless specified otherwise in the special conditions.
- If you observe illegal, unsafe, or suspicious activity please contact the SFNZ Office that issued this Permit.
- Inform Summit Forest NZ Ltd as soon as practicable of any damage to the forest area or any property (buildings, equipment, etc) within it or any injuries to any person occurring within the forest.
- Permit Holders and anyone accompanying a Permit Holder must be courteous and not cause a nuisance to other forest users and adjoining landowners. Failure to be courteous may result in the cancellation of this Permit.

Vehicles

- The provisions of the New Zealand Road Code must be observed, and all drivers must hold a current NZ Drivers licence.
- Only those vehicles listed on the Permit may access the areas covered by the Permit.
- All vehicles must have a current registration, warrant of fitness, and relevant certifications and be covered by a minimum of Third-Party Insurance unless specified in the special conditions.
- Always drive with headlights on low beam while within any SFNZ Forest and keep left at all times.
- Only drive on formed tracks and roads.
- Drive at a speed that suits the road conditions not exceeding any posted speed limit and at a speed that allows the vehicle to stop within half the visible distance ahead. The maximum permitted speed in any SFNZ Forest is 70km/hour.
- Always be prepared to give way to operational vehicles such as logging trucks and other heavy vehicles.
- Park safely and as far off the road as practical and do not block or hinder access to any forest road or gate.

General Hazards/Risks

- The Permit Holder acknowledges that the forest is a place of potential hazards and shall take appropriate care when exercising this Permit.

- SFNZ's forests are often remote and may have no or limited cell phone coverage. The Permit Holder is recommended to carry a Personal Locator Beacon and inform someone where they are going and when they intend to return.
- Numerous hazards may be encountered within the Forest areas covered by this Permit including but not limited to the road conditions (narrow roads, dust, washouts, blind corners, animals), large machinery, high noise levels, falling trees, branches, and debris, airborne chemicals (during agricultural spraying operations), fire dams, rivers, and lakes, bees/wasps, hunters and other recreational users, pest control operations including the use of poisons, and disorientation.
- SFNZ forests are plantation forest and there may be operational activities occurring. Do not enter any operational areas without specific authorization and being accompanied by either a SFNZ employee or an employee of those undertaking the operation.
- Do not enter the forest during extreme fire danger conditions or extreme weather conditions such as during high wind events (>50kph).
- A high visibility vest or jacket must be worn by the Permit Holder and any persons accompanying the Permit Holder.

Requirements for the operation of a UAV

- Summit Forests NZ Ltd's Unmanned Aerial Vehicle Policy forms part of the Standard Terms and Conditions of this Permit. In applying for this Permit, the Permit Holder has confirmed that they have read, understood, and will comply with SFNZ's Unmanned Aerial Vehicle Policy.

SFNZ use only	
Approved <input type="checkbox"/>	Declined <input type="checkbox"/>
Name of reviewing SFNZ Manager:	
Signature:	Date:
Conditions to appear on permit (if approved)	Standard <input type="checkbox"/> Other (Specify):